



Layouts: Wizard or Quick Entry Settings

There are two different application layouts. In the Wizard style, you will be guided step by step through the application process. In the single page style, application information will be entered on a single page entry. You can select your preference under My Settings.


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Organization Settings

My Preferences

Application Settings

Select a layout style for application display

☒ Wizard Style (recommended)

New application information is entered in a Wizard style layout. Related Fields are grouped together in tabs and you will be guided through the application process.

☐ Single Page Style

New application information will be entered on a long single page entry with every field visible at the same time.